



FHI 360 is a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff include experts in Health, Education, Nutrition, Environment, Economic Development, Civil Society, Gender, Youth, Research and Technology; creating a unique mix of capabilities to address today's interrelated development challenges. FHI 360 serves more than 60 countries.

1. JOB TITLE: **Administrative Assistant**

Requisition – 2022200973

Currently, we are seeking suitably qualified candidates to fill in Administrative Assistant - Lindi and Mtwara for its EpiC project in Tanzania

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5 year global project funded by the U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Managing office support operations and providing administrative and financial management support to EpiC staff and offices. Specifically, providing administrative support to the office; coordinating with the Procurement and Logistic Officer on travel and logistics for EpiC staff and activities; managing files and other data within office;

and coordinating vehicle fleet while ensuring compliance with FHI 360/ contractual requirements of the Project.

Specific duties include:

- Provide support to and coordinating project administrative activities within FHI 360 and USAID guidelines and regulations.
- Ensure accurate keeping of all records for Dar es Salaam Office
- Prepare payment vouchers and other related documentation as needed.
- Responsible for the filing of payment vouchers, supporting documentations, workshop and travel retirements.
- Serve as point of contact for logistical and administrative needs in the office.
- Coordinate all administrative support services for office(s) (as relevant).
- Coordinate logistical organization of workshops/seminars/conferences and trainings for partners and clients.
- Prepare workshops schedule/payment to participants.
- Keep proper office records/filings as appropriate.
- When necessary, in liaison with the Procurement and Logistics Officer coordinate all travel details and logistics for EpiC staff, consultants and other visitors including booking hotel accommodations and arranging for airport and hotel pick-ups.
- Coordinate all records and storage of supplies for the office.
- Perform other duties as assigned.

Minimum Requirements

- Advanced Diploma in Business Administration, Accounting, Finance with 3-5 years' relevant experience; OR Bachelor's degree in similar field with 1-3 years' relevant experience.
- Ability to work with others and to develop and maintain compatibility among project staff, subcontractors, and recipients of assistance.
- Demonstrated cultural sensitivity and sound understanding of the needs of KVP.
- Work independently with initiative to manage high volume workflow.
- Routine coordination with FHI360 employees, consultants, on-site and in the field.
- Must have report writing skills and be able to communicate with impact.
- Strong organizational skills and ability to prioritize and handle pressure situations.
- Handle quantitative information with accuracy and precision
- Resourceful in gathering information.
- Must exhibit high levels of professionalism, integrity and ethical values at all times.
- Excellent organizational, time management and interpersonal skills
- Time management skills, both in planning and organizing work to meet deadlines

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2. JOB TITLE: **Finance and Grants Officer**

Requisition – 2022200969

Currently, we are seeking suitably qualified candidates to fill in Regional Finance and Grants Officer - Lindi & Mtwara for its EpiC project in Tanzania.

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Job Description

Supporting management of EpiC Tanzania sub awardees in the region as well as supporting financial functions of the project in the region. Be in routine contact with the EpiC sub awardees in the Region, conducting compliance site visits and providing ongoing support for financial and management systems setup and strengthening to develop Subawardee capacity. Also ensuring that all functions under the EpiC sub awardees are conducted in an efficient manner and in compliance with USAID and FHI360 policies, procedures and regulations.

Specific duties include:

Grants

- Monitor Subawardee financial and management performance within the region, liaising closely with EpiC technical and program staff monitoring technical performance.
- Conduct regular site visits to sub awardees to check compliance, follow-up on special award conditions, and provide capacity building support and coaching.
- Review Subawardee documentation including monthly invoices, supporting documentation (timesheets, receipts, etc.) and monthly program reports and submit to EpiC Tanzania head office.
- Prepare and manage a regional budget for EpiC Tanzania and track and monitor activities and expenditures within region to ensure alignment with budget and workplans in coordination with the Senior Grants and Compliance Officer
- Prepare financial reports and other documentation as requested and in accordance with EpiC directives.

- As needed, perform/review reconciliations with respect to bank, balance sheet, vendors, inventory etc.
- Assist in the development of sub-awardee budgets and provide capacity building technical assistance to sub-awardee staff.
- Coordinate with the Senior Finance Manager for audits and assist in ensuring that the audit recommendations are effectively implemented.
- Review and perform spot checks and reconciliation for petty cash per FHI 360 requirements
- Support procurement for project as needed, including reviewing vendor selection analyses from and ensure adherence to procurement requirements
- Responsible for inputting and preparing grants related reports from SAT system and reconciling GFAS/COMPAS with SAT system reports.

Finance

- Prepare project activities, pipeline reports, and budget for compliance with USAID and FHI360 standards and accuracy.
- Prepare monthly financial reports for submission in accordance with FHI 360 directives.
- Other duties as assigned

Minimum Requirements

Qualifications and other requirements specific to the role

- Bachelor's Degree in Finance, Accounting and Business Administration with 3-5 yrs relevant experience or Masters in similar field with 1-3 yrs relevant years of experience. CPA, ACA or any other relevant professional qualification is desirable.
- Minimum of 2 years' experience in financial management and reporting.
- Minimum of 2 years working experience in grants management with local organizations, including capacity building of management and financial systems.
- Budget development skills for USAID-funded projects and general ledger skills
- Good analytical, numerical and problem-solving skills.
- Proven proactive skills in identifying cost savings, cost avoidance and efficiency opportunities.
- Ability to develop effective work plan and priorities to meet business objectives.
- Familiarity with or knowledge of USAID-funded projects and grants management policies and procedures.
- Demonstrated expertise in building effective relationship with key stakeholders.
- Familiarity with Tanzanian public health sector, non-governmental organizations (NGOs) and community-based organizations (CBOs) in Tanzania is highly desirable.
- Cultural sensitivity and sound understanding of the needs of key and vulnerable populations.
- Proficiency in Microsoft Office applications such as MS Word, Excel, PowerPoint.
- Ability to interpret financial and other quantitative information and reports.
- Good report writing and documentation skills.

- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- Ability to work collaboratively, productively and sensitively within a multidiscipline, multicultural and multigender environment
- High degree of proficiency in written and spoken English communication.
- Well-developed computer skills.

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3. JOB TITLE: **Procurement and Logistics Officer**

Requisition – 2022200968

Currently, we are seeking suitably qualified candidates to fill in Procurement and Logistics Officer – Dar es salaam for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President’s Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Managing the procurement and logistics functions of the Country Office including timely procurement of equipment, materials and services, and travel/transportation of the Country Office.

Main Function/Responsibilities

- Manage the procurement of equipment, supplies and other project materials in accordance with FHI 360 regulations.
- Manage the process of vendor selection, sole source determination, and quotation analysis to ensure that all procurement is timely and compliant with the policies and procedures of USAID and FHI 360.

- Ensure maintenance of complete documentation of procurements that includes all important records and documents relating to requisition, vendor selection, and purchase order approvals from FHI 360, USAID guidance, and Tanzania Government and Tax Authority exemptions
- Provide oversight for system for maintaining records of items purchased without VAT exemption, as required by FHI and USAID to document VAT amounts paid by the Country Office.
- Ensure service contracts, insurance policies for office property and leases are renewed in a timely manner in accordance with the contracting policies of FHI 360.
- Manage inventory of assets in collaboration with the Finance Department and in accordance with FHI360 and USAID regulations
- Manages the office vehicle fleet and ensures maintenance and timely fuel supply for all FHI360 vehicles.
- Supervises the effective storage and rational use of office equipment and supplies
- Establish, enhance and facilitate professional relations by:
- Fostering and maintaining good working relations with client counterparts including Project Directors, vendors and counterparts within GoT.
- Working closely and constructively with administration staff to maintain a clear information flow in a timely and synchronized manner.
- Maintaining records, including expenditure records and planning/developing database, formats for the unit to improve tracking, inventory and service efficiencies.
- Tracking client output indicators for procurement and logistics support.
- Preparing regular reports on status including making recommendations to Supervisor.
- Identifying issues related to the delivery of administration services and taking action to coordinate and resolve them appropriately.
- Performs any other duties as assigned by the Supervisor.

Minimum Requirements

- Bachelor's Degree in Business Management/Administration, Commerce or related field with 3-5 yrs of relevant experience OR Advanced Diploma in Business, Procurement Management, Commerce or related field, plus 5-7 years relevant-experience
- Experience in procurement, cost accounting and a profound knowledge of materials management.
- Demonstrated success in managing complex procurement context.
- Excellent organizational skills and problem-solving skills.
- Strong oral and written communications skills.
- Strong interpersonal skills and interaction capabilities with all staff levels of the organization to resolve problem situations with tact and diplomacy.
- Demonstrated supervisory skills and leadership skills in supporting an operation team.
- Demonstrated effective negotiation skills; ability to establish price reasonableness and appropriate action in financial transactions.

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4. JOB TITLE: **Technical Officer, Strategic Information**

Requisition - 2022200953

Currently, we are seeking suitably qualified candidates to fill in Technical Officer, Strategic Information – Dar es salaam for its EpiC project in Tanzania.

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Job Description

SI Technical Officer will be responsible for implementation of monitoring and evaluation (M&E) activities within the assigned region(s). Working with EpiC staff in the regional office, local community-based implementing partners and GoT counterparts at regional level to ensure that M&E activities are appropriate and meet USAID and FHI360/EpiC requirements.

Main Function/Responsibilities

- Provide direct technical assistance and capacity building in the design and implementation of the M&E activities in the communities served within the region.
- Work with local community-based implementing partners and KVP groups, health service providers and GoT counterparts to provide support and guidance on project M&E activities, especially data collection, management and analysis for use in decision-making and course correction.
- Conduct routine monitoring visits to project sites, conduct data quality verifications and data triangulation using official tools.

- Ensure that the quality of activities adheres to EpiC and PEPFAR standards by supporting the development and implementation of appropriate mechanisms to ensure quality
- Manage project databases (DHIS2, DATIM, Infolink, IPRS, CTC2 database, CTC3 Macro database etc.) to store, manage and analyze project data.
- Compile, consolidate and submit PEPFAR/USAID Weekly, Monthly, Quarterly, Semi-Annual and Annual Reports to Senior SI Advisor.
- Develop systems for data quality assessments, review, control and verification within the region and at partner level.
- Propose strategies to increase data use and demand amongst Project, Partners and other stakeholders.
- Review and analyze weekly/monthly/quarterly reports to identify the causes of potential bottlenecks in project implementation and to enhance quality of reporting and communication.
- Orient and distribute data collection and reporting tools to CSOs and KVP friendly Facilities.
- Share or distribute project targets to the regional team for monthly tracking or monitoring.
- Document lessons learned and best practices in M&E, according to USAID and PEPFAR guidelines.
- On a monthly basis, analyze regional-level data and provide approved reports to EpiC regional and HQ offices and other relevant parties.
- Build capacity of local partners in project M&E, especially data collection, management and analysis for use in decision-making and course correction
- Perform any other duties as assigned by supervisor.

Minimum Requirements

- Bachelor's Degree in Computer Science, Information Technology, Health Informatics with 5-7 years' relevant experience particularly in M&E and good programming skills; OR Master's degree in Computer Science or Public Health, Health Informatics, Data Management or M&E with 3-5 years relevant experience.
- A minimum of 4 years' working experience at a similar position especially in implementing HIV and AIDS interventions
- Knowledge of health and development programs in Tanzania including familiarity with the national health information management system (HMIS) and national protocols, guidelines and standards for HIV service provision and M&E-Knowledge and experience in national-level M&E system implementation.
- Experience in programs serving Key and Vulnerable Populations (KVPs), Family Planning, DREAMS, OVC and AGYW.
- Demonstrated cultural sensitivity and sound understanding of the needs of Key and Vulnerable Populations (KVPs).
- Experience in technical capacity building of non-governmental organizations and community-based organizations especially those working with KVPs.
- Previous experience working with USAID or PEPFAR supported program.

- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- Strong knowledge of Microsoft Windows, Microsoft Office and database management systems (SQL Server, Access etc.); Knowledge of SQL for database development.
- Considerable knowledge of data management policies and procedures
- Knowledgeable in software development technologies
- Initiative, creative and proactive mind in the implementation of new ideas
- Ability to resolve problems and find best solutions in data management.
- Ability to plan and prioritize own work.
- Ability to adapt to changes in technology.
- Ability to manage multiple projects simultaneously with high degree of accuracy and attention to detail.
- Self-motivated.
- Maintain high degree of confidentiality.
- Good team worker.
- High degree of proficiency in written and spoken English and Kiswahili communication

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5. JOB TITLE: **Regional Manager**

Requisition – 2022200944

Currently, we are seeking suitably qualified candidates to fill in Regional Manager – Lindi and Mtwara for its EpiC project in Tanzania.

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Job Description

Regional Manager will be responsible for coordination, implementation, and oversight of all EpiC activities in the assigned region(s). Also overseeing coordination, implementation, management, monitoring, and evaluation of program activities at the regional level; as well as participating in the management of finances, procurement, sub-grantees and human resources. Additionally, coordinating and supporting local community-based implementing partners providing services to reach KVP, AGYW and OVC with a comprehensive package of HIV prevention services, including community-based HIV testing and counselling (CBHTC), pre-exposure prophylaxis (PrEP), HIV self-testing (HIVST), gender-based violence (GBV) prevention and treatment and linkage to care. Also, the regional program manager will support the roll out Covid-19 vaccination services in the respective regions. Furthermore, building and maintaining partnerships with the regional and district authorities and other key KVP stakeholders and implementers in the region.

Main Function/Responsibilities

- Coordinate the development of regional program strategies across the program components including work plans for overall implementation and attainment of program goals and objectives
- Provide strategic leadership and set priorities for the regional program team to ensure effective field program implementation.
- Supervise regional technical, program, M&E and financial staff.
- In collaboration with regional technical and financial staff, coordinate development and subsequently monitor budgets and spending for program activities.
- Build leadership capacity of local community-based implementing partners, local governments, and other community structures to be able to robustly implement effective KVP programs
- Liaise with the Regional and District health management teams in making sure that EpiC activities appropriately contribute to local priorities and strategies.
- Establish and maintain relationships with local stakeholders including KVP-focused organizations, PEPFAR implementing partners and regional and council health teams and ensure EpiC activities are harmonized within Comprehensive Council Health Plans (CCHPs).
- Provide capacity building and technical and program support to local community-based organizations to ensure that activities within region are technically sound, evidence-based, adhere to GoT, EpiC and USAID/PEPFAR standards, and are responsive to local needs.
- Represent EpiC at various zonal/regional/district meetings/fora.
- Develop and/or contribute to technical briefs, reports, guidelines and other materials.
- Other duties as assigned

Minimum Requirements

- Bachelor's Degree and 7-9 years of relevant experience supporting or managing donor-funded programs in HIV/AIDS; OR Master's Degree in public health, social work, and 5-7 years relevant experience. Additional post-graduate training in public health desirable
- Demonstrated experience implementing and managing program resources, developing, and monitoring work plans, building capacity and managing teams.

- Knowledge of health and development programs in Tanzania including familiarity with the national HIV/AIDS standards and protocols for provision of services at community level. Familiarity with Tanzania public health sector at multiple levels; experience working with GoT stakeholders.
- Familiarity and experience with USAID/PEPFAR-funded programs.
- Experience in programs serving KVP, OVC and/or AGYW. Demonstrated cultural sensitivity and sound understanding of the needs of these populations.
- Experience in technical capacity building of Tanzanian non-governmental organizations (NGOs) and community-based organizations (CBOs), especially those working with KVP.
- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- High degree of proficiency in written and spoken English communication.
- Well-developed computer skills.

APPLY HERE

6. JOB TITLE: Technical Officer SBC (COVID)

Requisition - 2022200951

Currently, we are seeking suitably qualified candidates to fill in Technical Officer SBCC (COVID) – Dar es salaam for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President’s Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Supporting the design and development of SBCC and capacity strengthening materials and project documentation, including USAID deliverable reports.

Main Function/Responsibilities

- Develop plans for sharing development knowledge through communications, outreach, and training within the project and its various offices as well as with the client, the public health, and SBCC community locally and globally.
- Provide advice and guidance in areas of outreach, communication, and training to partners, local government, and local organizations.
- Coordinate outreach and communications training activities.
- Coordinate and write project reports, newsletters, success stories, and briefs.
- Develop a knowledge management use and dissemination plan to guide the project, including use of social media
- Organize public events such as conferences, meetings, promotions, and presentations.
- Manage development and dissemination of training materials, media guides, counseling cards, flipcharts, commodities instructions and inserts, brochures, booklets, etc.
- Develop marketing and outreach materials; provide writing, editing, desktop publishing, and publication support.
- Update and maintain shared systems/processes, such as mailing lists (electronic and physical), online project management systems, and calendars.
- Attend meetings, prepare and distribute notes and monitor follow-up items.
- Write and edit project documents
- Develop branding and marketing plan and guidance

Minimum Requirements

- Bachelor's Degree in communication, public health or related field and 5-7 years of relevant experience; or Master's Degree and 3-5 years of relevant experience
- At least 4 years' experience of supporting SBCC and knowledge management projects in Tanzania, including design and development of pre-tested, locally appropriate SBCC materials and/or knowledge management
- Expertise and experience in a senior capacity working with print, mass media, ICTs and other electronic media required.
- Strong communication and writing skills required
- Ability to work independently and manage a high volume of work flow
- Relevant computer software skills, including at a minimum MS word, PowerPoint, and Excel
- Strong writing and editing skills.

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7. JOB TITLE: Senior Program Officer – Liquid Oxygen (LOX)

Currently, we are seeking suitably qualified candidates to fill in Senior Program Officer, Liquid Oxygen (LOX) Dar es salaam for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Providing expert technical guidance and inputs behind the project's strategies, and work plan activities, to increase effective use of medical oxygen from the LOX system and other sources within selected facilities. To work in collaboration with MoH officials Mainland and Zanzibar and key stakeholders such as CHAI, and any existing oxygen task force.

Main Function/Responsibilities

- Mentor and train healthcare workers on proper use of Medical to all selected facilities using standardized training materials in LOX. Follow-up after training/mentorship will be conducted to better support the on-the-job skills transfer to facilities.
- Develop guiding tools to support capacity strengthening for both BMEs responsible for running and maintaining LOX systems, and health care workers (HCWs) working in critical care services at all selected facilities
- Work with the MoH and key stakeholders to develop standard operating procedures (SOPs) for LOX systems to better guide the operation teams within the health facilities
- Support facilities to monitoring usage and control wastage of medical oxygen.
- Support selected facilities to establish a mechanism that will support the sustainability of the LOX system after USAID support ends. Facilities will develop LOX sustainability plans in collaboration with the IP, the MoH, and key stakeholders.
- Track implementation and outputs systematically and measure effectiveness of the project.
- Work closely with the facilities Medical in charge and zonal Biomedical engineers to document and submit quarterly project success stories.

- Contribute to all USAID reporting deliverables which includes but are not limited to, quarterly reports, annual reports, and work plans.
- Support the BME in setting up infrastructure for medical LOX
- Represent the project in relevant technical working groups with Government, stakeholders and implementing partners.
- Maintain excellent Government, stakeholder, creative agencies, and partner relations.

Minimum Requirements

- Clinical degree (physician) with 3 to 5 years of relevant experience in emergency medicine and use of medical oxygen; or Master's Degree with 5 to 7 years of relevant experience in similar area; or Bachelor's Degree with 7-9 years of relevant experience in similar area.
- Knowledge of health and development programs in Tanzania including familiarity with relevant national guidelines, standards, and protocols. Familiarity with Tanzania public health sector at regional, district and council level and experience working with these teams.
- Experience in technical capacity building especially conducting trainings to Health Care workers
- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- High degree of proficiency in written and spoken English communication.
- Well-developed computer skills.

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8. JOB TITLE: Technical Officer (Biomedical)

Requisition - 2022200952

Currently, we are seeking suitably qualified candidates to fill in Technical Officer (Biomedical) – Dar es salaam for its EpiC project in Tanzania.

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project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Providing technical support in the implementation and expansion of integrated quality HIV/FP services to both key populations (KPs) and vulnerable populations (VPs), designated health facilities near hotspots, and through mobile/outreach services, index testing, partner notification, HIVST and Prep. Responsible for the overall management of clinical service provision at site level including point of care CD4 testing and contribute to the systematization and establishment of referrals/linkages with HIV/AIDS care and treatment and other services. Providing oversight in the provision of HIV counseling and testing services, TB, GBV, alcohol and drug screening and referrals, HIVST, PreP, care and treatment referrals and provision of adherence counseling for KVPs with HIV. Also collaborating with the family planning leads to ensure quality and safe delivery of family planning services at designated sites, using both short and long-acting FP methods. Act as main overseer of all clinical care related services for KVPs, including addressing the health needs of KVPs PLHIVs; and collaborating with MOHSW, care and treatment implementers, home-based care partners, and communities to support KVPs' retention within HIV prevention and treatment continuum and connecting clinical services to KVPs at home.

Main Function/Responsibilities

- Lead the coordination, supervision and provision of HIV testing and Services (HTS), HIVST, PreP, Recency testing, family planning service provision, linkages to care and treatment support, and referrals to GBV, TB, STI and other biomedical services at mobile sites, index homes and partner notification modalities as well as support the MOHSW in selected health facilities.
- Train staff and community health workers on clinical management and integration of HIV, Prep, FP, TB screening, and STIs
- Ensure all clinical procedures at health facilities and mobile outreaches follow national guidelines and protocols developed by the MOHSW.
- Provide on-going coaching, mentoring and hands-on supervision to clinicians in mobile outreach, index testing and partner notification modalities and health facilities
- Lead the process of developing protocols and standard operating procedures for referrals and case management of HIV+ KVP.
- Ensure linkages of KVPs to other behavior and structural services which facilitate positive protective behaviors
- Provide technical assistance and participate in supportive supervision of clinical staff to ensure quality health care delivery; support the MOHSW to do the same in select sites

- Provide technical support in development and writing of concepts and proposals, for research and documentation of activities.
- Train community counselors on standards- and competency-based training in HIV, HIVST, PreP FP, community and adherence counseling, patient advocacy (including for GVB), case management and partners tracing
- Prepare monthly, quarterly and annual reports relating to curative and preventive clinical activities; assist in preparation of annual proposal and progress reports as per donor requirements.

Minimum Requirements

- MD Degree with 1-3 years of relevant experience in the provision of community-based biomedical and KVP-focused clinical services; OR Master's degree in public health, nursing; MBA with 3 to 5 years of relevant experience; OR Bachelor's Degree in nursing or clinical officer with 5 to 7 years of relevant experience.
- Robust clinical experience in HIV/AIDS testing and counseling, care and treatment, and family planning.
- Excellent written, presentation, communication and organizational skills in both English and Kiswahili
- Demonstrated experience in clinical training and mentoring
- The ability to liaise with senior MOHSW officials from national, regional and district level and representatives of NGOs/ CBOs.
- Demonstrated in-depth understanding of Tanzania healthcare system, particularly the public health system.
- Ability to travel up to 50%
- At least 5 years demonstrated experience working in HIV prevention and treatment, and family planning.

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9. JOB TITLE: Technical Officer, Biomedical Engineering (COVID)

Requisition - 2022200950

Currently, we are seeking suitably qualified candidates to fill in Technical Officer Biomedical Engineering – Dar es salaam for its EpiC project in Tanzania.

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treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Providing overall expert technical guidance and inputs behind the project's strategies, and work plan activities, to developing specifications for equipment and infrastructure needs of the select hospitals to capacitate them to use liquid medical oxygen (LOX), identify technical assistance needs of the select hospitals to install and maintain LOX equipment and infrastructure, Identify the need and details of the LOX system sustainability plan for target hospitals and support the costing of each item and activity as part of the costed workplan. Implement tasks in accordance with the workplan and in consultation with facilities medical officer in charge, Local biomedical engineers, MoH officials, and key stakeholders such as CHAI and any existing oxygen task force at national and subnational level.

Main Function/Responsibilities

- Support procurement process and appropriate installation/ setting of the entire LOX system, equipment, and associated accessories, including cryogenic tanks, vaporizers, and other related equipment and accessories that support medical oxygen use in selected facilities.
- Support increase use of medical oxygen from the LOX system and other sources, related infrastructure in identified health facilities needs improvement. This activity will install piping networks in prioritized wards to deliver medical oxygen to outlets at patients' beds
- Develop guiding tools to support capacity strengthening for both BMEs responsible for running and maintaining LOX systems, and health care workers (HCWs) working in critical care services at all selected facilities
- Support the MoH to negotiate with local manufacturers to agree on an affordable price for LOX that health facilities will sustainably continue to procure after project support ends
- Mentorship and Training of Healthcare workers and biomedical engineers on proper use of Medical Oxygen to all selected facilities using standardized training materials in LOX. Follow-up after training/mentorship will be conducted to better support the on-the-job skills transfer to facilities.
- Adopt a training package from the existing MoH training packages, especially for BMEs, to include the LOX system operations and routine maintenance
- Establish a mechanism that will support the sustainability of LOX systems after USAID support ends.
- Support facilities to develop LOX sustainability plans in collaboration with the MoH, and key stakeholders.

- Work closely with the facilities Medical Officer in charge and zonal Biomedical engineers to document and submit quarterly project success stories.
- Contribute to all USAID reporting deliverables which include but are not limited to, quarterly reports, annual reports, and work plans.
- Represent the project in relevant technical working groups with Government, stakeholders and implementing partners.
- Maintain excellent Government, stakeholder, creative agencies, and partner relations.
- Perform other related duties as requested by the immediate supervisor.

Minimum Requirements

- Bachelor's degree in Biomedical engineering with 7-9 yrs related experience; OR Master's degree related to health technology products with 5-7 years' experience.
- At least 5 years of relevant experience in the regulation of health technological products with a focus on medical oxygen.
- Extensive experience with medical oxygen systems, particularly in liquid medical oxygen equipment and infrastructure.
- Considerable experience in the development of standard technical specifications, manuals for medical devices, quality testing references, assessment of technical files prior to listing and performance of quality audits for medical devices manufacturers.
- Knowledge of health and development programs in Tanzania including familiarity with relevant national guidelines, standards, and protocols.
- Familiarity with Tanzania's public health sector at regional, district, and council levels and experience working with these teams.
- Experience in technical capacity building especially conducting trainings to Health Care workers
- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- High degree of proficiency in written and spoken English communication.
- Well-developed computer skills.

APPLY HERE

10. JOB TITLE: Regional Finance and Grants Officer

Requisition – 2022200974

Currently, we are seeking suitably qualified candidates to fill in Regional Finance and Grants Officer - Njombe and Iringa for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Supporting management of EpiC Tanzania sub awardees in the region as well as supporting financial functions of the project in the region. Be in routine contact with the EpiC sub awardees in the Region, conducting compliance site visits and providing ongoing support for financial and management systems setup and strengthening to develop Subawardee capacity. Also ensuring that all functions under the EpiC sub awardees are conducted in an efficient manner and in compliance with USAID and FHI360 policies, procedures and regulations.

Specific duties include:

Grants

- Monitor Subawardee financial and management performance within the region, liaising closely with EpiC technical and program staff monitoring technical performance.
- Conduct regular site visits to sub awardees to check compliance, follow-up on special award conditions, and provide capacity building support and coaching.
- Review Subawardee documentation including monthly invoices, supporting documentation (timesheets, receipts, etc.) and monthly program reports and submit to EpiC Tanzania head office.
- Prepare and manage a regional budget for EpiC Tanzania and track and monitor activities and expenditures within region to ensure alignment with budget and workplans in coordination with the Senior Grants and Compliance Officer
- Prepare financial reports and other documentation as requested and in accordance with EpiC directives.
- As needed, perform/review reconciliations with respect to bank, balance sheet, vendors, inventory etc.
- Assist in the development of sub-awardee budgets and provide capacity building technical assistance to sub-awardee staff.
- Coordinate with the Senior Finance Manager for audits and assist in ensuring that the audit recommendations are effectively implemented.

- Review and perform spot checks and reconciliation for petty cash per FHI 360 requirements
- Support procurement for project as needed, including reviewing vendor selection analyses from and ensure adherence to procurement requirements
- Responsible for inputting and preparing grants related reports from SAT system and reconciling GFAS/COMPAS with SAT system reports.

Finance

- Prepare project activities, pipeline reports, and budget for compliance with USAID and FHI360 standards and accuracy.
- Prepare monthly financial reports for submission in accordance with FHI 360 directives.
- Other duties as assigned

Minimum Requirements

- Bachelor's Degree in Finance, Accounting and Business Administration with 3-5 yrs relevant experience or Masters in similar field with 1-3 yrs relevant years of experience. CPA, ACA or any other relevant professional qualification is desirable.
- Minimum of 2 years' experience in financial management and reporting.
- Minimum of 2 years working experience in grants management with local organizations, including capacity building of management and financial systems.
- Budget development skills for USAID-funded projects and general ledger skills
- Good analytical, numerical and problem-solving skills.
- Proven proactive skills in identifying cost savings, cost avoidance and efficiency opportunities.
- Ability to develop effective work plan and priorities to meet business objectives.
- Familiarity with or knowledge of USAID-funded projects and grants management policies and procedures.
- Demonstrated expertise in building effective relationship with key stakeholders.
- Familiarity with Tanzanian public health sector, non-governmental organizations (NGOs) and community-based organizations (CBOs) in Tanzania is highly desirable.
- Cultural sensitivity and sound understanding of the needs of key and vulnerable populations.
- Proficiency in Microsoft Office applications such as MS Word, Excel, PowerPoint.
- Ability to interpret financial and other quantitative information and reports.
- Good report writing and documentation skills.
- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- Ability to work collaboratively, productively and sensitively within a multidiscipline, multicultural and multigender environment
- High degree of proficiency in written and spoken English communication.
- Well-developed computer skills.

APPLY HERE

11. JOB TITLE: Senior Technical Advisor – Medical Liquid Oxygen (LOX)

Requisition - 2022200954

Currently, we are seeking suitably qualified candidates to fill in Senior Technical Advisor , Medical Liquid Oxygen (LOX) – Dar es sala for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President’s Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

The senior technical advisor - LOX - provides expert technical oversight of the design and implementation of Medical Liquid Oxygen and other sources to selected medical health facilities. The STA-LOX shall lead a team of Technical Office biomedical Engineer and Senior Technical officer LOX to provide guidance and inputs behind the project’s strategies, and work plan activities, to develop the specification for equipment and infrastructure needs of the select hospitals to capacitate them to use liquid medical oxygen (LOX), identify technical assistance needs of the select hospitals to install and maintain LOX equipment and infrastructure, Identify the need and details of the LOX system sustainability plan for target hospitals and support the costing of each item and activity as part of the costed workplan. The biomedical engineer should do the above in accordance with the workplan and in consultation with the facility medical officer in charge, Local biomedical engineers, MoH officials, and key stakeholders such as CHAI and any existing oxygen task force.

Main Function/Responsibilities

- Provide technical leadership at project level in the areas of developing infrastructure for LOX to selected health facilities in different regions within Tanzania Mainland and Zanzibar.

- Monitor and ensure that the project meets the milestones and targets set for by USAID and in the project work plan, and ensures all activities are conducted in close coordination with the Ministry of Health and Social Welfare and are in alignment with Government of Tanzania standards, protocols, and policies.
- Establish a mechanism that will support the sustainability of LOX systems after USAID support ends. Support facilities to develop LOX sustainability plans in collaboration with the MoH, and key stakeholders.
- Liaise with the Project Director and counterparts within the health system and GoT at national and regional levels to ensure quality service provision in the selected facilities.
- Oversee the development of all regular and ad hoc technical reports and other deliverables.
- Represent the project in relevant technical working groups with Government, stakeholders and implementing partners.
- Maintain excellent Government, stakeholder, creative agencies, and partner relations.
- Perform other duties as assigned.

Minimum Requirements

- Medical degree or Biomedical engineering, Post graduate diploma in monitoring, Biochemistry, Public Health, Epidemiology, Pharmacy, or other related area with 6-8 years of experience in health technological products with focus on medical oxygen.
- Extensive experience with medical oxygen systems, particularly in liquid medical oxygen equipment and infrastructure.
- Knowledge of health and development programs in Tanzania including familiarity with relevant national guidelines, standards, and protocols.
- Familiarity with Tanzania's public health sector at regional, district, and council levels and experience working with these teams.
- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- High degree of proficiency in written and spoken English communication.
- Well-developed computer skills.

APPLY HERE

12. JOB TITLE: Senior Technical Advisor, Community Engagement (COVID 19)

Requisition - 2022200949

Currently, we are seeking suitably qualified candidates to fill in Senior Technical Advisor, Community Engagement (COVID 19) – Dar es salaam for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President’s Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Overseeing and coordinating community-based activities to reach KVP with HIV prevention and other services to reduce their vulnerability to HIV, COVID-19 and other infections. Serving as lead technical expert responsible for all activities within communities to generate demand for services, creating safer environments for KVP, and addressing structural drivers and contextual factors that place vulnerable groups at risk of HIV, COVID and gender-based violence (GBV). Also ensuring all activities reaching KVP are implemented in line with GoT, USAID/PEPFAR and EpiC guidelines and standards.

Main Function/Responsibilities

- Oversee the design and implementation of comprehensive strategies for reaching KVP and AGYW and generating demand for services, including peer navigation, strategic behavior change communication and other effective strategies for reaching vulnerable groups.
- Support capacity of local community-based implementing partners in identifying and engagement KVP who are most vulnerable to HIV, COVID-19 and other infections through the application of individual vulnerability tools, peer navigation, and identification of safe spaces.
- Build capacity of local community-based implementing partners to conduct outreach to KVP, strengthen demand generation and service provision for these groups.
- Liaise with GoT counterparts, service providers, implementing partners and stakeholders to ensure activities are well-coordinated with other national and regional programs.
- Ensure KVP and AGYW strategies are in alignment with USAID/PEPFAR, GoT and EpiC standards, protocols and guidelines.

- Develop and/or contribute to technical briefs, reports, guidelines and other materials.
- Other duties as assigned

Minimum Requirements

- Medical degree with 5 to 7 years of relevant experience working with KVP groups at the community level; or Master's degree in public health, social work with 7 to 9 years of relevant experience or Bachelor's degree with 9-11 yrs similar experience.
- Knowledge of health and development programs in Tanzania including familiarity with the national KVP, youth and gender guidelines, standards, and protocols.
- Familiarity with Tanzania public health sector at multiple levels; experience working with GoT stakeholders.
- Familiarity and experience with USAID/PEPFAR-funded programs.
- Experience in programs serving KVP and addressing gender norms. Demonstrated cultural sensitivity and sound understanding of the needs of KVP and other vulnerable groups.
- Experience in technical capacity building of Tanzanian non-governmental organizations (NGOs) and community-based organizations (CBOs), especially those working with vulnerable populations.
- Ability to manage tight deadlines and deliver high volumes of work with minimal supervision.
- High degree of proficiency in written and spoken English communication.
- Well-developed computer skills.

APPLY HERE

13. JOB TITLE: Senior Technical Advisor, SBC (COVID 19)

Requisition - 2022200948

Currently, we are seeking suitably qualified candidates to fill in Senior Technical Advisor, SBC (COVID 19) –Dar es salaam for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and

orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Senior Technical Advisor, SBC (COVID 19) will be responsible for leading the Social and Behavior Change platform of the EpiC Tanzania project under the guidance of the EpiC Tanzania COVID-19 Director with a dotted line to the EpiC Africa Regional SBC Advisor. Specifically, leading the technical team and partners to (1) ensure the projects interventions are locally relevant, culturally appropriate, and address the country's prioritized COVID-19 SBC needs (2) provide strategic, technical leadership and guidance to the project, MOH and PO-RALG in planning, implementation and evaluation of SBC strategies, approaches, and activities, 3) oversee design and implementation of COVID-19 vaccine mass and social media activities.

Main Function/Responsibilities

- Provide technical SBC leadership, and guidance to the project and MOH in planning, implementation and evaluation of SBC strategies, approaches, and activities.
- Lead the materials development processes, including stakeholder's engagement, audience insights gathering, data synthesis, co-design workshop, pre-test, materials refinement, and approval process.
- Support creative agencies and consultants to interpret findings from audience insights, Omnibus survey, Sentinel Survey, KAP study, and ChanjoCOVID App to design materials, approaches and/or SBC interventions that respond to the needs of the intended audiences
- Assist with the design and/or adaptation of quality, evidence-based SBC resources for use by project in fixed and outreach vaccination sites. The developed resources should reflect priorities outlined in COVID-19 vaccine communication strategy
- Foster a strong working relationship with the project's primary partner the Government of Tanzania, to secure their technical input and buy -in on project strategies, messages and activities.
- Generate new ideas and innovations in the SBC approaches, drawing on good practice and evidence from elsewhere to increase COVID-19 vaccine uptake.
- Engage and supervise the day-to-day operations of advertising agencies, media firms, and consultants in designing, implementing, and monitoring SBC interventions on mass and digital media channels.
- Work with the SI team and procurements teams to engage a firm/agency to conduct routine monitoring for mass media and social media activities
- Work closely with the STA Community engagement, STA service delivery and Regional Program Managers (RPM) to document and submit quarterly project success stories.
- Contribute to all USAID reporting deliverables which include but are not limited to, quarterly reports, annual reports, and work plans.

- Represent the project in relevant SBC technical working groups with Government, stakeholders and implementing partners including RCCE meetings.
- Maintain excellent Government, stakeholder, creative agencies, and partner relations

Minimum Requirements

- Master's degree in relevant field (MBA, MPH) in marketing and/or communications or related field and 7-9 years of related experience; OR Bachelor's Degree and 9-11 years of related experience
- At least 6 - 7 years' work experience with a public health, development, or marketing organization, of these at least four years should be at management level capacity, leading the development and implementation of BCC/SBCC initiatives.
- Expertise and experience in senior capacity working with print, mass media, ICTs and other electronic media required.
- In addition to possessing communication capacity, technical expertise in research analysis and application preferred.
- Knowledge of public health issues in two or more of the following areas strongly preferred; HIV/AIDS, Family Planning, reproductive health, maternal and child health, Malaria and TB.
- Must be a confident communicator and presenter.
- Must be Fluent in spoken and written English including Swahili.
- Strong writing, editing, and proofreading skills are essential, including the ability to present concepts verbally.
- Excellent interpersonal communication skills and ability to work effectively with a variety of audiences and organizations essential.
- Must be self-motivated with a positive and professional approach to management
- Knowledge of and experience using Microsoft Office is essential.

APPLY HERE

14. JOB TITLE: Technical Advisor, Vaccine Service Delivery

Requisition - 2022200945

Currently, we are seeking suitably qualified candidates to fill in Technical Advisor, Vaccine Service Delivery - Dar es salaam for its EpiC project in Tanzania.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a 5-year global project funded by the U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID), dedicated to achieving and maintaining HIV epidemic control. The project provides strategic technical assistance and direct

service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, and treatment programming. In Tanzania, EpiC will be implementing an HIV service delivery project among key and priority populations, adolescent girls and young women; and orphans and vulnerable children which aims to reduce HIV infections in pursuit of reaching 95-95-95 goals. To achieve this goal, the program will support targeted prevention and case finding strategies at community level amongst the targeted populations.

Job Description

Technical Advisor, Vaccine Service Delivery will be responsible for leading the service delivery technical response of the EpiC Tanzania project under the guidance of the EpiC Tanzania COVID-19 Director with a dotted line to the EpiC Africa Regional Technical Advisor, Vaccine Service Delivery. Leading the technical team and partners to (1) improve delivery and enhance uptake of COVID-19 vaccines by introducing innovative approaches and service delivery models; (2) develop or adapt appropriate service delivery related tools, guidelines, and job aides for the EpiC Tanzania COVID-19 vaccination program; (3) work with STA SBC to lead the design and support implementation of surge strategies to get more people vaccinated quickly, 4) build capacity of staff, partners and consultant(s) on the COVID-19 vaccination service delivery models.

Main Function/Responsibilities

- Provide strategic advice to the project team and partners to reduce barriers to accessing COVID-19 vaccines and improve availability, equity, and coverage
- Work with STA SBC to lead the design and advise the implementation of appropriate surge strategies at national and subnational levels to improve access to and availability of COVID-19 vaccines.
- Provide technical advice on re-designing service delivery models, processes, and approaches at national, regional, and local levels with the aim to get more vaccines safely into the arms of target populations
- Understand how inequality, discrimination and exclusion can impact an individual's or group's access to services and support in Tanzania, and devise different strategies that can address these barriers
- Identify capacity building needs of public and private sector vaccinators, the EpiC Tanzania project team and partners, and develop appropriate tools, strategies and implementation plans to enhance local capacity
- Lead assessment of current vaccine service delivery models and work with relevant stakeholders to adapt the models based on needs and support their implementation
- Provide technical support to the country team in macro and micro planning to enhance coverage of COVID-19 vaccination program based on evidence.
- Support development of guidelines, job aides and other tools for prevention, identification and management of rare adverse events caused by vaccines.
- Provide technical advice to partners and key stakeholders on best practices in improving coordination and collaboration with key stakeholders, including ministries of health.
- Collaborate in the development of applied research projects that allow the evaluation of vaccine rollout strategies, approaches, effects, and adverse events.

- Support the development of workplans, budgets, case studies, success stories, reports and other documents required by the client or FHI 360 HQ.
- Provide necessary advice on quality assurance and quality improvement approaches to improve service delivery at vaccination sites.
- Continuously scan the vaccination coverage, strategies, approaches, indicators, and service delivery models in Tanzania; anticipate pain points and proactively engage in identifying solutions to support the MOH in achieving their COVID-19 vaccination targets.
- Work collaboratively and dependably with colleagues and in a way that encourages learning, sharing and teamwork

Minimum Requirements

- Master's degree in Health Sciences or related field (MPH /Clinical degree preferred) with (a) at least 8 years' experience in providing senior level technical advice to large scale vaccination program (s); (b) at least 3 years' experience in providing technical advice in the design of vaccine service delivery programs and its implementation at the national, subnational, and local levels, and experience adjusting approaches based on data required. OR Bachelor's degree in similar field with 9-11 yrs experience in similar areas of expertise.
- Demonstrated experience in both macro and microplanning for improving coverage of vaccination programs in Tanzania or sub-Saharan Africa.
- Professional background demonstrating strong experience working in health care systems and services.
- Demonstrated experience in building capacity of country staff on various aspects of vaccination program. Experience in vaccine pharmacovigilance, coordination of training, development of guidelines, training materials and tools highly desirable.
- Experience in strengthening supportive supervision, quality assurance and quality improvement desirable.
- Ability to conduct and deliver thorough analysis, report writing and dissemination of information to a broad range of audiences
- Experience with working on a donor-funded project preferred.
- Project management certification preferred
- English fluency required.

APPLY HERE