

# THE UNITED REPUBLIC OF TANZANIA



## PRESIDENT'S OFFICE

### PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/270/01/A/107

14<sup>th</sup> June, 2022

On behalf of The Petroleum Upstream Regulatory, Public Service Recruitment Secretariat invites qualified Tanzanians to fill **10** vacant posts mentioned below.

#### **1. 0 PETROLEUM UPSTREAM REGULATORY AUTHORITY (PURA)**

The Petroleum Upstream Regulatory Authority has been established by the Petroleum Act, 2015. Its mandate is to regulate and manage the petroleum resources and provide advisory services to the Government and the Minister responsible for petroleum affairs. This mandate is underpinned in policy and legal instruments including: The National Energy Policy, 2015; the Petroleum Act, 2015; the Oil and Gas Revenue Management Act, 2015 and the Tanzania Extractive Industries (Transparency and Accountability) Act, 2015.

##### **1.1 GEOLOGIST II – 2 POSTS**

###### **1.1.1 DUTIES AND RESPONSIBILITIES**

- i. Collecting geological samples from field excursions and well sites
- ii. Describing and identifying lithologies of rock samples from outcrops and wells
- iii. Producing surface and subsurface maps
- iv. Preparing thin sections for sedimentology studies and interpreting lithology from well data
- v. Attending and describing well cuttings on site drilling operations and

- prepares well summary sheets;
- vi. Participating in interpreting acquired geological well data including composite logs, wire-line logs, mud-logs and drillers logs

### **1.1.2 QUALIFICATION AND EXPERIENCE**

Holder of Bachelor Degree in Geology, Geo-Science, Petroleum Geology or equivalent qualifications from recognized institution.

### **1.1.3 REMUNERATION**

**Salary Scale: PURAS 5**

## **1.2 GEOCHEMIST II – 1 POST**

### **1.2.1 DUTIES AND RESPONSIBILITIES**

- i. Collecting geochemical samples from field excursions and well sites
- ii. Collecting and identifying the occurrence of hydrocarbon seepage in the field
- iii. Preparing surface geochemical maps
- iv. Participating in preparing analytical chemicals in collaborates with geochemical lab technician.

### **1.2.2 QUALIFICATION AND EXPERIENCE**

Holder of Bachelor's Degree in Geology with Chemistry or its equivalent from recognized institution.

### **1.2.3 REMUNERATION**

**Salary Scale: PURAS 5**

## **1.3 GEOPHYSICIST II – 3 POSTS**

### **1.3.1 DUTIES AND RESPONSIBILITIES**

- i. Performing land surveying and seismic line clearance
- ii. Participating in geophysical surveys
- iii. Ensuring adequate logistical support, sufficient supplies of seismic acquisition material

- iv. Preparing daily geophysical report
- v. Reporting geophysical surveys including gravity and seismic acquisition
- vi. Carrying out preliminary geophysical data processing
- vii. Recording properties and crop destroyed during data acquisition

### **1.3.2 QUALIFICATION AND EXPERIENCE**

Holder of Bachelor's Degree in Physics, Geology/Geosciences majoring in Physics, Geophysics, Petroleum Geology or its equivalent from recognized institution

## **3.2.1 REMUNERATION**

**Salary Scale: PURAS 5**

## **1.4 ENGINEER II (PETROLEUM EXPLORATION) - 2 POSTS**

### **1.4.1 DUTIES AND RESPONSIBILITIES**

- i. Carrying out drilling site preparation
- ii. Taking stock of drilling equipment and materials
- iii. Collecting drilling data and prepare well data sheets
- iv. Monitoring land reclamation after completion of drilling operations
- v. Preparing and submitting daily drilling reports to the Authority
- vi. Determining reservoir areal and thickness extent
- vii. Participating in evaluating wire-line logs, driller's log and mud loggers' data
- viii. Preparing reservoir characteristic report

### **1.4.2 QUALIFICATION AND EXPERIENCE**

Holder of Bachelor Degree in Mechanical Engineering, Petroleum Engineering, Civil Engineering, Electro-mechanical Engineering, Environmental Engineering or equivalent qualifications from recognized institution. Must be registered with Engineers Registration Board (ERB) as a graduate Engineer.

## **4.2.1 REMUNERATION S**

**Salary Scale: PURAS 5**

## **1.5 ENGINEER II (PRODUCTION) - 2 POSTS**

### **1.5.1 DUTIES AND RESPONSIBILITIES**

- i. Recording well completion and work over operation data
- ii. Keeping records of Drill Stem Test, Production and well head data
- iii. Undertaking regular well production surveillance
- iv. Keeping records of wells testing programs
- v. Preparing a technical production report
- vi. Participating in calibration of fiscal meters
- vii. Participating in fiscal meter reading

### **1.5.2 DUTIES AND RESPONSIBILITIES**

Holder of Bachelor Degree in Mechanical Engineering, Petroleum Engineering, Electro-mechanical Engineering, Environmental Engineering or equivalent qualifications from recognized institution. Must be registered with Engineers Registration Board (ERB) as a graduate Engineer.

### **1.5.3 REMUNERATION**

**Salary Scale: PURAS 5**

### **GENERAL CONDITIONS**

- i. All applicants must be Citizens of Tanzania generally with an age not above **45** years of age except for those who are in Public Service and where specified;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates: -
  - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
  - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
  - Form IV and Form VI National Examination Certificates;
  - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
  - Birth certificate;
- v. Attaching copies of the following certificates is strictly not accepted: -
  - Form IV and form VI results slips;

- Testimonials and all Partial transcripts;
- vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- vii. An applicant employed in the Public Service should route his application letter through his respective employer;
- viii. An applicant who is retired from the Public Service for whatever reason should not apply;
- ix. An applicant should indicate three reputable referees with their reliable contacts;
- x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xii. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xiii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, University of Dodoma, Utumishi/Asha Rose Migiros Buildings Dodoma.**
- xiv. Deadline for application is **27<sup>th</sup> June, 2022**;
- xv. Only shortlisted candidates will be informed on a date for interview and;
- xvi. Presentation of forged certificates and other information will necessitate legal action;

***NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz>/and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')***

**Released by:**

**SECRETARY  
PUBLIC SERVICE RECRUITMENT SECRETARIAT**